



Date: 05/08/2020

Stage 4 restrictions update

Notice to all Customers

Dear Customer,

As we enter stage 4 restrictions in Victoria, we hope that you, your families, and your employees are all safe and well.

In line with these restrictions, based on the information issued by the Government on the DHHS website as of today, the Shotton Group P/L will remain open for restricted business as it falls under several sections (detailed below) to be approved as OPEN (FOR ON-SITE WORK)-COVID SAFE PLAN, this includes our Dandenong Manufacturing plants. Please note our Queensland operations in Yatala will remain open for business as usual.

Applicable Sections:

- Any ancillary business (including IT) involved in the production, supply, manufacture, repair, maintenance, cleaning, security, wholesale, distribution, transportation or sale of equipment, goods or services necessary for the operations of a permitted work site or for closed work sites where there are safety or environmental obligations

We are an ancillary supplier for the following:

- Heavy Truck Manufacturing
- Transport equipment manufacturing (critical to public transport service; spare parts manufacturing critical to continuity of service)
- Vehicle repair, servicing and maintenance
- Medical equipment and PPE including cloth masks
- Goods and material necessary or related to supporting defence or security industries.
- Manufacturing to support residential building industry
- Computer and electronic equipment manufacturing

All key suppliers have advised us they are also “open for business” as they are also ancillary suppliers to various allowable sections of the stage 4 restrictions.

Subject to continued supplier support and any future unforeseen changes to the stage 4 restrictions we will remain open for business.

To support the reduction of people working on-site, our office staff are working from home where possible and we have minimised our on-site factory employees working hours where deemed necessary and increased spacing between all on site staff to at the very least meet or exceed the 4 square meter rule. We also continue to adhere to strict industry leading health and wellbeing practices under the Shotton Group’s COVID Safe Plan ensuring business continuity.



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If possible, it would be most helpful if customers could advise of any intended orders to be placed during the stage 4 restrictions so we can plan production requirements in advance. Rest assured if you need any extra support during this time we will be there to help.

Thank you.

Yours sincerely

Lloyd Shotton
Managing Director